



# Advanced Math and Science Academy Charter School

201 Forest St. Marlborough, MA 01752 (508) 597-2400

## Board of Trustees Meeting

Monday, January 11, 2010 6:30 PM

Facilitator: Chair: Robert Ledoux

2008 - 2009	Date of Re-election as Board member	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Bob Ledoux		X	X	X	X	X	X	X					
Henry Haugland		X	X	X	X	A	A	X					
Anna Charny		X	A	X	X	A	X	X					
John Lomot		X	X	X	A	X	A	X					
Jay Sweeney		A	X	X	X	X	X	X					
Anton Teodorescu		X	X	X	A	X	X	X					
Mark Sweeney		X	X	X	X	X	X	A					
Roger Jarrett		X	X	X	X	X	X	X					
Karla Talanian		-	-	X	X	X	X	X					
Craig Holbrook		-	-	-	-	X	X	X					
Barbara McGann		X	X	X	X	X	X	X					

**Invited Guests:**

**Consultants:**

**Student Representatives: 0**

**Student: 1**

**Public: 1**

**School Staff: 3**

**Minutes: Sara Snow**

**Next Meeting: February 25, 2010**

Minutes

AGENDA	TOPIC	DISCUSSION	NEXT STEPS/ACTION ITEMS
<b>6:30 PM</b>	<b>Agenda and Minutes Approval</b>	Bob Ledoux opened the meeting at 6:30 PM. Craig Holbrook made the motion to approve the December 5, 2009 minutes, Anton Teodorescu second, all in favor, motion carried. (Anna Charny was not present for vote)	VOTE
<b>Administrative</b>	<b>Time Keeper</b>	Jay Sweeney	
<b>Public Comment</b>		A parent, Rashid Shaikh, praised the school and the Board of Trustees and offered his services to the board to help “carry the momentum”	
<b>ED Report</b>		<p>Advocacy messages are being sent from the school and parents to the Conference Committee for Education Reform</p> <p>DESE will consider AMSA’s re-chartering on Jan 26, 2010: renewal may come with ‘conditions’</p> <p>Facilities: Occupancy Permit: getting closer; building 165 for expansion; teacher’s lounge (building 201) 2 classrooms</p> <p>Two teachers will be out on medical leave</p> <p>Partners in Education Breakfast, Jan 22, 2010: Many prominent donors and AMSA board members will attend along with Senator Jamie Eldridge who will make remarks to the board in a Q &amp; A format</p> <p>Attrition Report: Loss of 1 student</p> <p>We need a firm definition of what AMSA will need for buses next year: Will we need to merge with regional routes? Do sending districts put money toward busing?</p>	<p>Action Items: Parking and traffic flow chart for building 165 for next meeting</p> <p>Background on the Partners in Education with a flow chart of events for the morning</p> <p>Finalize letter to Mayor RE: Buses for next year with recommendations for the new Bus Task Force; get answers to questions regarding financial responsibility for buses from sending districts</p>

<b>Finance Committee Report</b>		<p>Favorable budget report; payroll savings due to staff cuts, but there are extra expenses due to Forekicks</p> <p>Only 1 day line of credit to cover payroll</p> <p>Building 165 is almost cost neutral if AMSA utilizes the building to accommodate a student population of 966</p>	<p>Action Items: Explanation of lease financing for building 165 at next BOT meeting on Feb 25, 2010</p> <p>Find out if schools have foundations for non appropriated funds</p>
<b>Education Committee Report</b>		<p>Primary topic was Special Education</p> <p>Assessments will be made in Math and Science; those left out will be tested at end of year or in classrooms.</p> <p>Friday Training: Atlas Rubicon</p> <p>12<sup>th</sup> grade curriculum structure in place: Lisa Barooshian and Mike Lubawski have begun the schedule process. There is a split focus on curriculum and off sight options for Seniors.</p> <p>Parent surveys will be sent out to get feedback regarding off sight options</p> <p>Provide a packet for students and parents with descriptions of courses, and a summary of new offerings for grades 9-12</p> <p>College Prep Sub Committee: Craig Holbrook, Henry Haugland, Anton Teodorescu, and Lisa Barooshian</p>	
<b>Governance Committee Report</b>		<p>Researching forms of storage for Board documents</p> <p>Calendar of Events for Board Members</p>	
<b>Other Business</b>		<p>Surveys: 12th grade survey about curriculum options and parent satisfaction surveys to be conducted in January and June of every year.</p> <p>Race for Education should be held in the Spring not the Fall</p>	

		Change name of Agenda Item from Miscellaneous to Other Business  Rashid Shaikh will be interviewed for application to BOT	
<b>Adjourn</b>		John Lomot moves to adjourn, Anna Charny second, all in favor, motion carried.	Next BOT Meeting: Thursday, February 25, 2010 VOTE

ACTION ITEMS

<u>Action item</u>	<u>Owner</u>	<u>Date Assigned</u>	<u>Date due</u>	<u>Date accomplished</u>
Task force to coordinate efforts on bus issue	Ledoux, McGann, Haugland, Teodorescu	7-14-09		continuing
AlertNow sent to Marlborough parents re: buses	McGann	7-14-09	7-17-09	7-17-09
Letter to Mayor Nancy Stevens re: buses	McGann	7-14-09	7-15-09	7-15-09
Reason for low Family Survey response	McGann	7-14-09	9-22-09	9-22-09
By-Laws to be posted on AMSA website	McGann	7-14-09	9-01-09	8-15-09
Foundation Org Chart	McGann	7-14-09	8-18-09	8-18-09
"What is AMSA, and why should you care?"	Haugland	7-14-09	10-21-09	10-21-09
MCAS Analysis	McGann	8-18-09	9-22-09	9-22-09
Set up AMSA email address for Gov Committee	Haugland	8-18-09	9-22-09	9-22-09
Submit letter "What is the foundation?"	McGann	8-18-09	9-22-09	9-22-09
Submit curriculum details to Board	Charny	8-18-09	10-21-09	10-21-09
Respond to complaint	McGann	8-18-09	8-24-09	8-24-09
Confirm Bus Issue is on MSC agenda 10-28-09	McGann	10-22-09	10-28-09	10-27-09
Letter to Parents RE: State Legislators	McGann	11-16-09	11-20-09	11-17-08
Response to Renewal Inspection Report	McGann	11-16-09	12-05-09	12-05-09
Letter to Marlborough School Committee: Buses	Jarrett, Ledoux	11-16-09	1-26-10	1-26-10
Email info to BOT prior to Long Range Meeting	M. Sweeney	11-16-09	12-01-09	12-01-09
Parking and flow chart for building 165	McGann	1-11-10	2-25-10	
Background/flow chart for 'Partners in Education'	Cianci	1-11-10	1-21-10	1-21-10
Who is financially responsible for buses?	McGann	1-11-10	2-25-10	
Foundations for non appropriated funds?	McGann	1-11-10	2-25-10	
12'th grade curriculum presentation	McGann, Charny	1-11-10	2-25-10	