



Advanced Math and Science Academy Charter School

201 Forest St. Marlborough, MA 01752 (508) 597-2400

Board of Trustees Meeting Thursday, March 18, 2010 6:30 PM

Facilitator: *Chair: Robert Ledoux*

2008 - 2009	Term History	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Bob Ledoux		X	X	X	X	X	X	X	X	X			
Henry Haugland		X	X	X	X	A	A	X	X	X			
Anna Charny		X	A	X	X	A	X	X	X	X			
John Lomot		X	X	X	A	X	A	X	X	X			
Jay Sweeney		A	X	X	X	X	X	X	X	X			
Anton Teodorescu		X	X	X	A	X	X	X	X	X			
Mark Sweeney		X	X	X	X	X	X	A	X	X			
Roger Jarrett		X	X	X	X	X	X	X	X	X			
Karla Talanian		-	-	X	X	X	X	X	X	X			
Craig Holbrook		-	-	-	-	X	X	X	X	X			
Rashid Shaikh		-	-	-	-	-	-	-	-	X			
Barbara McGann		X	X	X	X	X	X	X	X	X			

Invited Guests:

Consultants:

Student Representatives: 0

Student: 1

Public: 0

School Staff: 2

Minutes: Sara Snow

Next Meeting: April 29, 2010

Minutes

AGENDA	TOPIC	DISCUSSION	NEXT STEPS/ACTION ITEMS
6:30 PM	Agenda and Minutes Approval	Bob Ledoux opened the meeting at 6:30 PM. Henry Haugland made the motion to approve the January 11, 2010 minutes, Jay Sweeney second, all in favor, motion carried. (Roger Jarrett, Craig Holbrook, Mark Sweeney not present for vote)	VOTE
Administrative	Time Keeper	Jay Sweeney	
Public Comment		Bill Warner, 10 th grade student, mentioned to the Board that the course selection process for the Upper School has greatly improved.	
BOT Membership		<p>Board members whose terms are expiring will be voted in for another term at the June Annual Meeting. Terms will run June to June. Changes will be made to the BOT Bylaws to clarify terms of membership; i.e. length of term, term limits, and appointment procedures.</p> <p>Craig Holbrook now serves on the Governance Committee.</p> <p>Vote was taken to approve extending membership for the Parent Rep, Roger Jarrett, until the Annual Meeting in June.</p> <p>Henry Haugland made the motion to extend membership, Karla Talanian second, all in favor, motion carried.</p> <p>Vote was taken to approve extending membership for the Teacher Rep, Jay Sweeney, until the Annual Meeting in June.</p> <p>Henry Haugland made the motion to extend membership, Anton second, all in favor, motion carried.</p>	<p>Action: Clarify Bylaws regarding board membership and follow procedure for making a minor amendment to the bylaws.</p> <p>VOTE</p> <p>VOTE</p>

<p>ED Report</p>		<p>MCAS testing is underway at AMSA</p> <p>New PTO leadership is making a positive impact on school. The PTO sponsored a great breakfast for the staff on professional development day. The gesture was greatly appreciated. Relations with the PTO are continually improving. The BOT will invite the PTO to meetings quarterly.</p> <p>AMSA participated in the National Latin Exam and the National Mythology Exam</p> <p>Lisa Barooshian, our college counselor, is busy finalizing next year's schedule and preparing our high school students for college visits and interviews.</p> <p>LT Pelt from the USNA visited AMSA, inspiring many students to pursue an interest in the Naval Academy</p> <p>Graduation is Sunday, June 12, 2011, at the new Campus Auditorium of the Worcester Technical High School.</p>	<p>Action: Letter to parents regarding college prep and how to contact Lisa Barooshian for assistance.</p> <p>Action: Invite PTO to BOT meetings quarterly</p>
<p>Finance Committee Report</p>		<p>AMSA is somewhat ahead of budget and ahead of last month. John Lomot will bring a projection on new building (165 Forest) and the budget for next year. We should know what the State has allocated per student in June.</p>	<p>Action: Find the answer to: "What are the legal guidelines for excess funds?"</p>
<p>Education Committee Report</p>		<p>The new Education Reform Laws state that a charter school must replace attrition in the grade it occurred (up through 10th grade). AMSA will not be able to fill spots in other grades until the numbers are filled in the grade of attrition through February of that school year. This will require individual success plans in many cases for students not familiar with our curriculum.</p> <p>Formative Math Assessments are still being analyzed. The Ed Committee will meet with Nina Shteingold and Luba Shmidt to</p>	

		<p>discuss future assessments. Teachers are meeting as teams.</p> <p>Jay Sweeney was quoted as saying “We will try to rise to the achievements of the Humanities Department.”</p>	
Other Business		<p>AMSA School Calendar approval: Henry Haugland moved to approve, John Lomot second, all in favor, motion carried.</p> <p>April 27 next Ed Committee Meeting. April 29 next BOT Meeting</p> <p>The Executive Director Evaluation Committee Task Force: Bob Ledoux, Anna Charny, Craig Holbrook, and Anton Teodorescu. Report by May.</p>	<p>VOTE</p> <p>Action: Report on ED Evaluation in May.</p>
Executive Session		<p>The Chair proposed that the Board hold an Executive Session to discuss a written complaint about a Board member regarding character and reputation.</p> <p>A roll call vote to go to Executive Session: Craig Holbrook, Mark Sweeney, Roger Jarrett, Jay Sweeney, Rashid Shaikh, Anton Teodorescu, Henry Haugland, Bob Ledoux, John Lomot, Karla Talanian, and Anna Charny.</p>	<p>VOTE</p>
Adjourn		<p>The meeting was adjourned in Executive Session.</p>	<p>Next BOT Meeting: Thursday, April 27, 2010 At 6:30 PM</p> <p>VOTE</p>

ACTION ITEMS

<u>Action item</u>	<u>Owner</u>	<u>Date Assigned</u>	<u>Date due</u>	<u>Date accomplished</u>
Task force to coordinate efforts on bus issue	Ledoux, McGann, Haugland, Teodorescu	7-14-09		continuing
AlertNow sent to Marlborough parents re: buses	McGann	7-14-09	7-17-09	7-17-09
Letter to Mayor Nancy Stevens re: buses	McGann	7-14-09	7-15-09	7-15-09
Reason for low Family Survey response	McGann	7-14-09	9-22-09	9-22-09
By-Laws to be posted on AMSA website	McGann	7-14-09	9-01-09	8-15-09
Foundation Org Chart	McGann	7-14-09	8-18-09	8-18-09
“What is AMSA, and why should you care?”	Haugland	7-14-09	10-21-09	10-21-09
MCAS Analysis	McGann	8-18-09	9-22-09	9-22-09
Set up AMSA email address for Gov Committee	Haugland	8-18-09	9-22-09	9-22-09
Submit letter “What is the foundation?”	McGann	8-18-09	9-22-09	9-22-09
Submit curriculum details to Board	Charny	8-18-09	10-21-09	10-21-09
Respond to complaint	McGann	8-18-09	8-24-09	8-24-09
Confirm Bus Issue is on MSC agenda 10-28-09	McGann	10-22-09	10-28-09	10-27-09
Letter to Parents RE: State Legislators	McGann	11-16-09	11-20-09	11-17-08
Response to Renewal Inspection Report	McGann	11-16-09	12-05-09	12-05-09
Letter to Marlborough School Committee: Buses	Jarrett, Ledoux	11-16-09	1-26-10	1-26-10
Email info to BOT prior to Long Range Meeting	M. Sweeney	11-16-09	12-01-09	12-01-09
Parking and flow chart for building 165	McGann	1-11-10	2-25-10	2-25-10
Background/flow chart for ‘Partners in Education’	Cianci	1-11-10	1-21-10	1-21-10
Who is financially responsible for buses?	McGann	1-11-10	2-25-10	2-25-10
Foundations for non appropriated funds?	McGann	1-11-10	2-25-10	2-15-10
12'th grade curriculum presentation	McGann, Charny	1-11-10	2-25-10	2-25-10
Request DESE approval of new Board member	Teodorescu	2-25-10	4-29-10	3-10-10
Surveys: parent and faculty	McGann	2-25-10	4-29-10	4-01-10
Clarify Bylaws	Holbrook	3-18-10	4-29-10	
Letter to Parents RE: College Prep	McGann	3-18-10	4-29-10	4-29-10
Letter to PTO: Invitation to BOT meeting	Jarrett	3-18-10	4-29-10	
What are the legal guidelines for excess funds?	Lomot	3-18-10	4-29-10	
Report on ED evaluation	ED Evaluation Task Force	3-18-10	4-29-10	