



Advanced Math and Science Academy Charter School

201 Forest St. Marlborough, MA 01752 (508) 597-2400

Board of Trustees Meeting Thursday, April 29, 2010 6:30 PM

Facilitator: *Chair: Robert Ledoux*

2008 - 2009	Term History	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Bob Ledoux		X	X	X	X	X	X	X	X	X	X		
Henry Haugland		X	X	X	X	A	A	X	X	X	X		
Anna Charny		X	A	X	X	A	X	X	X	X	X		
John Lomot		X	X	X	A	X	A	X	X	X	X		
Jay Sweeney		A	X	X	X	X	X	X	X	X	X		
Anton Teodorescu		X	X	X	A	X	X	X	X	X	X		
Mark Sweeney		X	X	X	X	X	X	A	X	X	X		
Roger Jarrett		X	X	X	X	X	X	X	X	X	X		
Karla Talanian		-	-	X	X	X	X	X	X	X	X		
Craig Holbrook		-	-	-	-	X	X	X	X	X	X		
Rashid Shaikh		-	-	-	-	-	-	-	-	X	X		
Barbara McGann		X	X	X	X	X	X	X	X	X	X		

Invited Guests: 0

Consultants: 0

Student Representatives: 0

Student: 1

Public: 0

School Staff: 3

Minutes: Sara Snow

Next Meeting: May 24, 2010

Minutes

AGENDA	TOPIC	DISCUSSION	NEXT STEPS/ACTION ITEMS
6:30 PM	Agenda and Minutes Approval	Bob Ledoux opened the meeting at 6:30 PM. Henry Haugland made the motion to approve the March 18, 2010 minutes, John Lomot second, all in favor, motion carried.	VOTE
Administrative	Time Keeper	Jay Sweeney	
Public Comment		None	
ED Report		<p>The ELA MCAS testing is over and we are now preparing for the Math and Science MCAS in May and June.</p> <p>Results of the Lain Exam and Mythology Exam were outstanding.</p> <p>AP test prep has been taking place after school AND during spring vacation.</p> <p>Six students on the AMSA Math Team participated in the Mass Association of Mathematics Leagues State Championship, placing 4th. As a result, the 6 have been invited to participate in the National Competition.</p> <p>Five AMSA teams participated in the Purple Comet Math Competition, a high level international competition.</p> <p>Spring sports have begun: track & field, golf, baseball, and softball.</p> <p>The hiring process is underway: 10 new faculty hires and 3 faculty hires as replacement.</p> <p>Rehearsal is ongoing for the school production of The Wiz</p>	

<p>Finance Committee Report</p>		<p>The FY09-10 forecast is positive versus budget. Tuition payments have exceeded budgeted amount year to date as the result of conservative tuition planning based upon state budgeting recommendations. Year to date expenses have been lower than budgeted due to tight cost controls. We have also received an unbudgeted Special Ed Entitlement grant that offsets Special Ed salaries.</p> <p>A final FY09-10 year forecast will be presented at the June BOT meeting.</p> <p>We are planning on full enrollment of 966 students next year.</p> <p>At the BOT Annual Meeting in June, the Formal Budget will be submitted and the Long Term Capital Asset Plan will be discussed which will include build-out and modernizing of school buildings. Mass Development recommends having all three buildings appraised.</p>	
<p>Education Committee Report</p>		<p>The key discussion at the Ed Committee meeting was the proposal to change the 6th grade Science curriculum. The task force concluded that the staff feels that the change would be too difficult and the proposed curriculum could be considered as a High School elective or used for the 6th grade Directed Study hour.</p> <p>The Ed Committee will have a summary of the Science Assessments and are presently waiting for the end of year Finals to summarize and analyze assessment data.</p>	
<p>Governance Committee Report</p>		<p>The BOT By Laws require updating. Officer Elections will be held at the Annual Meeting, running June to June. All members will have 3 year terms, unless they are elected as Officers, which will allow a maximum additional 2 years to their term.</p> <p><i>John Lomot made the motion to accept these changes, Jay Sweeney second: 9 in favor, 1 not in favor, motion carried.</i></p>	<p>VOTE</p> <p>Action: Schedule Admin Interviews with ED Evaluation Task Force within the next 2 weeks.</p>

		<p>A BOT Calendar is proposed to assist members organize.</p> <p>ED Evaluation interviews with Administration to be scheduled before next meeting. Board will evaluate themselves and provide results at the Annual Meeting in June, 2010.</p> <p>The ED Evaluation Task Force members include: Robert Ledoux, Anna Charny, Anton Teodorescu, and Craig Holbrook.</p>	
Busing Task Force Report		<p>The city of Marlborough is providing AMSA with 5 school buses for the 2010-2011 school year. The Busing task Force will try to plan how to best use the 5 buses.</p> <p>There was discussion on whether AMSA should subsidize buses for the core town and seek reimbursement from the state or get revenue from parents. It was decided that regional busing is too expensive.</p> <p>Answers to the following questions will depend on results of initial draft schedule from MPS. How do we get Marlborough students to use the bus? How do we pick up students in a timely fashion? Do we want to use regional buses to supplement the buses provided by Marlborough?</p> <p>The buses being used currently are not at full capacity. There are 316 students from Marlborough enrolled for Sept. 2010, but if students do not use the buses we cannot ask the City for buses at 45K per bus per year.</p>	<p>Action: Roger Jarrett requested information on the Traffic Plan Draft for next BOT meeting.</p> <p>Action: Write initial draft letter to Marlborough parents describing the current scenario and busing plans</p>
Other Business		<p>Craig Holbrook proposed that the BOT challenge the PTO to match/buy tickets to the Mustang Raffle.</p> <p>Henry Haugland made a motion to accept the minutes from the Executive Session on March 18, 2010. John Lomot second, all in favor (Anna Charny and Jay Sweeney recused themselves) motion carried.</p>	VOTE

Adjourn		Henry Haugland made a motion to adjourn, John Lomot second, all in favor, motion carried.	VOTE Next BOT Meeting: Monday, May 24, 2010 At 6:30 PM
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ACTION ITEMS

<u>Action item</u>	<u>Owner</u>	<u>Date Assigned</u>	<u>Date due</u>	<u>Date accomplished</u>
Task force to coordinate efforts on bus issue	Ledoux, McGann, Haugland, Teodorescu	7-14-09		continuing
AlertNow sent to Marlborough parents re: buses	McGann	7-14-09	7-17-09	7-17-09
Letter to Mayor Nancy Stevens re: buses	McGann	7-14-09	7-15-09	7-15-09
Reason for low Family Survey response	McGann	7-14-09	9-22-09	9-22-09
By-Laws to be posted on AMSA website	McGann	7-14-09	9-01-09	8-15-09
Foundation Org Chart	McGann	7-14-09	8-18-09	8-18-09
"What is AMSA, and why should you care?"	Haugland	7-14-09	10-21-09	10-21-09
MCAS Analysis	McGann	8-18-09	9-22-09	9-22-09
Set up AMSA email address for Gov Committee	Haugland	8-18-09	9-22-09	9-22-09
Submit letter "What is the foundation?"	McGann	8-18-09	9-22-09	9-22-09
Submit curriculum details to Board	Charny	8-18-09	10-21-09	10-21-09
Respond to complaint	McGann	8-18-09	8-24-09	8-24-09
Confirm Bus Issue is on MSC agenda 10-28-09	McGann	10-22-09	10-28-09	10-27-09
Letter to Parents RE: State Legislators	McGann	11-16-09	11-20-09	11-17-08
Response to Renewal Inspection Report	McGann	11-16-09	12-05-09	12-05-09
Letter to Marlborough School Committee: Buses	Jarrett, Ledoux	11-16-09	1-26-10	1-26-10
Email info to BOT prior to Long Range Meeting	M. Sweeney	11-16-09	12-01-09	12-01-09
Parking and flow chart for building 165	McGann	1-11-10	2-25-10	2-25-10
Background/flow chart for 'Partners in Education'	Cianci	1-11-10	1-21-10	1-21-10
Who is financially responsible for buses?	McGann	1-11-10	2-25-10	2-25-10
Foundations for non appropriated funds?	McGann	1-11-10	2-25-10	2-15-10
12'th grade curriculum presentation	McGann, Charny	1-11-10	2-25-10	2-25-10

Request DESE approval of new Board member	Teodorescu	2-25-10	4-29-10	3-10-10
Surveys: parent and faculty	McGann	2-25-10	4-29-10	4-01-10
Clarify Bylaws	Holbrook	3-18-10	4-29-10	4-29-10
Letter to Parents RE: College Prep	McGann	3-18-10	4-29-10	4-29-10
Letter to PTO: Invitation to BOT meeting	Jarrett	3-18-10	4-29-10	4-29-10
What are the legal guidelines for excess funds?	Lomot	3-18-10	4-29-10	4-29-10
Report on ED evaluation	ED Evaluation Task Force	3-18-10	5-24-10	
Schedule ED Evaluation Interviews with Admin	Snow	4-29-10	5-05-10	5-05-10
Traffic Plan Draft information	Administration	4-29-10	5-24-10	
Write initial draft letter to Marlborough parents	Jarrett	4-29-10	5-24-10	