



Advanced Math and Science Academy Charter School

201 Forest St. Marlborough, MA 01752 (508) 597-2400

Board of Trustees Meeting

Thursday, October 22, 2009
6:30 PM

Facilitator: Chair: Robert Ledoux

2008 - 2009	Date of Re-election as Board member	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Bob Ledoux		X	X	X	X								
Henry Haugland		X	X	X	X								
Anna Charny		X	A	X	X								
John Lomot		X	X	X	A								
Jay Sweeney		A	X	X	X								
Anton Teodorescu		X	X	X	A								
Mark Sweeney		X	X	X	X								
Roger Jarrett		X	X	X	X								
Karla Talanian		-	-	X	X								
Barbara McGann		X	X	X	X								

Invited Guests: 0

Consultants: 0

Student Representatives: Alex Lassalle and Dasha Zhadanovsky

Public: 3

School Staff: 6

Minutes: Sara Snow

Next Meeting: November 16, 2009

Minutes

AGENDA	TOPIC	DISCUSSION	NEXT STEPS/ACTION ITEMS
6:30	Agenda and Minutes Approval	September 21, 2009 Meeting Minutes approved Henry Haugland moved to approve the September minutes, Jay Sweeney second, all in favor, motion carried. (Mark Sweeney not present for vote)	VOTE
Administrative	Time Keeper	not appointed	
Public Comment		none	
ED Report and Finance Committee Report		<ul style="list-style-type: none"> • AMSA's financial status is slightly better than budget projections: the school is 9 students above projected enrollment • December 3 the Commissioner of Education, Mitchell Chester will be visiting AMSA • Occupancy Permit is still pending: Landlord is aware of issues and is working on compliance • Data Warehouse: According to the DESE, the new measure of MCAS success is growth within the school district. The Data Warehouse system will allow schools to follow their growth in great detail. AMSA is providing 1 hour of Data Warehouse training every Friday to teachers and administrators. • Race for Education, school wide fundraising event being held at ForeKicks on Monday, November 30. • Busing Task Force reports a formal request for 6 buses and supporting GPS data has been submitted to the Marlborough School Committee. The two issues are: (1.) Are the bus travel times comparable? (2.) How do we correct it? • Changes to the bus drop-off and pick-up procedures at the school have been successful. 	Action: Confirm that the AMSA Busing Issue is on the agenda for the next Marlborough School Committee meeting on 10-28-09
Education		<ul style="list-style-type: none"> • The Education Committee did not meet due to a scheduling 	

Committee Report		<p>miscommunication.</p> <ul style="list-style-type: none"> • AMSA standards and mapping the Syllabi to internal and external standards is done. • The Ed Committee will report on the Assessment Status after reviewing assessment data at the end of October. • The grant from Tufts did not manifest. However Tufts said they would participate pro bono. Further review and discussion is necessary to examine the potential positive/negative effects of the program on the curriculum. 	
Governance Committee Report		<ul style="list-style-type: none"> • BOT documents need to be organized, stored, and made available to board members. There will be further discussion on this topic at the next Long Range Planning Meeting. 	
Facilities Committee Report		<ul style="list-style-type: none"> • The Facilities Committee meeting will be combined with the next Long Range Planning Meeting. The Facilities discussion will be first on the agenda. 	
Development Team/Foundation Report		<ul style="list-style-type: none"> • AMSA will host the Education Showcase on Thursday, November 5. This is a Chamber of Commerce event and many local VIPs are expected to attend. • Race for Education: pedometers for the students have been donated for the event • Presentation on Foundation: The Goal for 2009-2010 is to raise \$150K in unrestricted gifts. • Suggested dates for the two Thank You Breakfasts for the BOT members and the current Partners in Education are January 22, 2010 and April 23, 2010. • Clarification was made with regards to the disbursement of funds that were donated for the Teacher's Wish List Fund. The purpose of the Foundation is to raise and collect funds. The disbursement of funds raised for the teachers is to be disbursed at the discretion of the Executive Director. 	
Old Business	Consideration of Tom Miller	Consideration of Tom Miller as a member of the BOT: Henry Haugland made a motion to indefinitely postpone consideration, Roger Jarrett second, all in favor, motion carried.	VOTE

New Board Member	Consideration of Craig Holbrook	Craig Holbrook introduced himself to the Board and public in attendance, offering his management and technology background. Henry made a motion to accept Craig Holbrook as a new member of the BOT, Roger second, all in favor, motion carried.	VOTE
Miscellaneous		Long Range Planning Meeting Agenda items: <ul style="list-style-type: none"> Facilities, 12th grade curriculum/internships, College Admissions, and Assessment to identify writers needing who need assistance with admission essays. Next Long Range Planning Meeting date: Saturday, December 5 at 8:00 AM at AMSA.	
Adjourn		Henry Haugland moves to adjourn, Jay Sweeney seconds, All in favor, motion carried	Next BOT Meeting: November 16, 2009 at 6:30 PM VOTE

OPEN ACTION ITEMS

<u>Action item</u>	<u>Owner</u>	<u>Date Assigned</u>	<u>Date due</u>	<u>Date accomplished</u>
Task force to coordinate efforts on bus issue	Ledoux, McGann, Haugland, Teodorescu	7-14-09		continuing
AlertNow sent to Marlborough parents re: buses	McGann	7-14-09	7-17-09	7-17-09
Letter to Mayor Nancy Stevens re: buses	McGann	7-14-09	7-15-09	7-15-09
Reason for low Family Survey response	McGann	7-14-09		9-22-09
By-Laws to be posted on AMSA website	McGann	7-14-09	9-01-09	8-15-09
Foundation Org Chart	McGann	7-14-09		8-18-09
"What is AMSA, and why should you care?"	Haugland	7-14-09		10-21-09
MCAS Analysis	McGann	8-18-09	9-22-09	9-22-09
Set up AMSA email address for Gov Committee	Haugland	8-18-09		9-22-09
Submit letter "What is the foundation?"	McGann	8-18-09	9-22-09	9-22-09
Submit curriculum details to Board	Charny	8-18-09		10-21-09
Respond to complaint	McGann	8-18-09	8-24-09	8-24-09
Confirm Bus Issue is on MSC agenda 10-28-09	McGann	10-22-09	10-28-09	10-27-09