



Advanced Math and Science Academy Charter School

201 Forest St. Marlborough, MA 01752 (508) 597-2400

Meeting Name: May Meeting Minutes

Date: 5/27/09

Time: 7:00 PM

Facilitator: *Chair: Robert Ledoux*

2008 - 2009	Date of Re-election as Board member	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Bob Ledoux		X	X	X	X	X	X	X	X	X	X	X	
Henry Haugland		X	X	X	X	X	X	X	X	X	X	X	
John Bayle		X	X	X	X	X	X	X	X	X	X	-	
Anna Charny		X	X	X	X	N	N	X	X	X	X	X	
John Lomot		X	X	X	X	X	X	X	X	X	X	X	
Jay Sweeney		X	N	X	X	X	X	X	X	X	X	N	
Anton Teodorescu		X	X	X	X	X	X	X	X	X	X	X	
Mark Sweeney		X	X	X	X	X	X	X	X	X	X	X	
Roger Jarrett							X	X	X	X	X	X	
Barbara McGann		X	X	X	X	X	X	X	X	X	X	X	
Julia Sigalovsky					X	X	X	N	X	X	X	-	

Invited Guests: 0

Consultants: none

Public: 15

School Staff: 9

Minutes: Sara Snow

Next Meeting: June 23, 2009

DRAFT Minutes

AGENDA	TOPIC	DISCUSSION	NEXT STEPS/ACTION ITEMS
7:00	Agenda and Minutes Approval	April Meeting Minutes approved Henry Haugland moved to approve the March minutes, John Lomot second, all in favor, motion carried.	VOTE
Administrative	Time Keeper	Mark Sweeney	
Student Reps introduced		Dasha Khalandovsky and Alex LaSalle, both in the 10h grade, have been selected to represent AMSA students at the Board of Trustees meetings. They introduced themselves to the Board.	
Public Comment		<ul style="list-style-type: none"> • Some parents feel ignored by the administration; voiced concern with the way the EDD contract was not renewed and had questions regarding the credentials of a new staff member. • Parent disagreed with the board's interpretation of the bylaws to allow the Teacher Rep and Parent Rep to vote on the EDD contract renewal. Clarification was made by the BOT Chair. • AP courses are not wanted by all parents. • Parent was concerned that the school was reducing the medical staff by 1, leaving the school with only 1 nurse. John Lomot was able to assure parents that AMSA would continue to provide 2 nurses. 	
Finance Report		<ul style="list-style-type: none"> • Final budget will be presented at the next BOT meeting. • Spending will include 2 nurses, new text books • Reimbursement from the state is unknown, but projections will be made using conservative numbers and projected attrition percentages. 	

		<ul style="list-style-type: none"> • State charter school funding will continue to be included in the state school budget rather than becoming a line item, which protects charter funds from being vulnerable to separate legislation. 	
ED Report		<ul style="list-style-type: none"> • Power outage on Friday, May 22, night caused the school to be closed through the weekend until Tuesday. (Monday was a holiday so the students missed 1 day of school) The Operations Manager and crew worked through the weekend to assist the power company with resolution. • Building Expansion is progressing • Matt Erskine, generous contributor to the school, will be visiting AMSA on Friday, May 29 to tour the school. • The Application for Charter Renewal is progressing and a draft will be available for the Board Chair on June 25. • The Annual Report will be written in tandem with the application for charter renewal, both due to be submitted August 1, 2009. • Student transportation being reviewed for next year 	
Ed Committee Report		<ul style="list-style-type: none"> • The Ed Committee progress on documenting the HS curriculum was presented and compared to the Charter • Dept. of Education will not require AMSA to submit an amendment to the charter to implement proposed high school curriculum since the computer science curriculum remains virtually the same as originally proposed in the charter. • 2 hours have been added to the foreign language curriculum • AP Chemistry and AP Calculus have been approved; Biology is the next to receive approval and then the Humanities. Physics will be approved for implementation for the 12th grade 2010-2011. • AP courses are weighted differently when determining GPA • More effective internal assessments next year to determine the progress of our students. • Directed study will be removed from the schedule 	
		Vote taken to reverse the decision on reducing the Computer Science	VOTE

		Curriculum. Anna Charny moves to reverse the decision and keep the Computer Science curriculum as it is proposed in the charter. Anton Teodorescu seconds. All in favor, motion carried,	
ED Evaluation		<ul style="list-style-type: none"> • Minor changes will be made to the ED evaluation form to remove legacy items that are no longer relevant • Interviews by Bob Ledoux, Henry Haugland and Anton Teodorescu with ED direct reports 	<p>Action: Maureen Evans attrition statistics</p> <p>Dasha Bolkhovsky Budget/statistics on teacher retention</p>
Miscellaneous		<ul style="list-style-type: none"> • John Bayle has resigned from the Board of Trustees. Chair recognized John's dedication and years of service. • New member of the Governance Committee: Roger Jarrett • New members of the Fundraising Committee: Henry Haugland and Mark Sweeney • By next year there should be 1 or 2 new Board members • Question for next meeting: <i>Is it necessary to have a Foundation?</i> 	
Adjourn		Roger Jarrett moves to adjourn, Mark Sweeney seconds, All in favor, motion carried	Next Meeting date: June 23, 2009

Open Action items

Action item	Owner	Date	Date due	Date
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		<u>Assigned</u>		<u>accomplished</u>
EDD to provide contribution numbers (\$ and participants) from this year fund raising activities	EDD	02-24-09	03-17-09	03-17-09
Administration to work with ED committee to further document proposed updates in HS curriculum	ED	01-20-09	02-24-09 Cont. 04-28-09	05-27-09
Document student attrition for current school year and report to BOT	ED	01-20-09	02-24-09	02-24-09
Certify signed NDA for all staff and faculty	ED	12-15-08	02-24-09	89 out of 91 AMSA employees have signed NDA forms as of 6-15-09.
Submit Roger Jarrett's application to the DOE to be parent representative on the BOT	John Bayle	11-18-08	ASAP	01-20-09
Governance committee to submit updated by-laws to DOE for approval of teacher and parent representatives voting rights.	John Bayle	11-18-08	ASAP	01-20-09
Send change of bylaws on BOT Teacher Rep to DOE	John Bayle	9-16-08	10-21-08	10-21-08
Send request to add Mark Sweeney to BOT to DOE	John Bayle and Robert Ledoux	9-16-08	10-21-08	10-21-08
Re-submit DT plan to BOT	Julia Sigalovsky	9-16-08	10-21-08	10-21-08
New Committee to Evaluate the DT	Bayle, Ledoux, Lomot, Teodorescu, Sweeney	10-21-08	11-10-08	11-18-08