



Advanced Math and Science Academy Charter School

201 Forest St. Marlborough, MA 01752 (508) 597-2400

Board of Trustees Meeting

September 21, 2009
6:00 PM

Facilitator: *Chair: Robert Ledoux*

2008 - 2009	Date of Re-election as Board member	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Bob Ledoux		X	X	X									
Henry Haugland		X	X	X									
Anna Charny		X	A	X									
John Lomot		X	X	X									
Jay Sweeney		A	X	X									
Anton Teodorescu		X	X	X									
Mark Sweeney		X	X	X									
Roger Jarrett		X	X	X									
Karla Talanian		-	-	X									
Barbara McGann		X	X	X									

Invited Guests: 0

Consultants: 0

Public: 5

School Staff: 6

Minutes: Sara Snow

Next Meeting: October 22, 2009

Minutes

AGENDA	TOPIC	DISCUSSION	NEXT STEPS/ACTION ITEMS
6:00	Agenda and Minutes Approval	August Meeting Minutes approved Henry Haugland moved to approve the August minutes, Anton Teodorescu second, all in favor, motion carried. (Roger Jarrett not present for vote)	VOTE
Administrative	Time Keeper	Mark Sweeney	
Public Comment		<ul style="list-style-type: none"> • Parent asked if the BOT Agenda could be posted prior to the meeting • Parent mentioned her satisfaction with the changes AMSA has made regarding carpool procedures • AlertNow messages need to be more clear 	
ED Report		<ul style="list-style-type: none"> • The Bus Task Force did not attend the Marlborough School Committee Meeting due to a lack of data. The Task Force will request to be on the agenda for the next School Committee Meeting. • Car Pool changes are going well • MCAS Analysis: What made the biggest difference: Stability; addressing the students who scored “needs improvement”; delivery of curriculum • Data Warehouse data will be used to chart student progress and to modify curriculum • Special Ed students have improved MCAS performance • Charter Renewal Federal Program Inspection Oct. 5 and 6 • Charter Renewal Site Visit (Schoolworks will be conducting the inspection) Oct. 20-23 • PSAT Oct. 14, grades 9, 10 and 11 	

Education Committee Report		<ul style="list-style-type: none"> • The first assessments at the end of October will provide information for curriculum strategies • Math and Science performance needed improvement and the MCAS results show progress was achieved, but the science curriculum requires more attention. • The next Ed Committee meeting will focus on the Computer Science curriculum. Standards and syllabi have been defined but need more work. Emphasis has moved towards programming instead of algorithms. Should AMSA trim the programming and application and bring back algorithmic aspects? 	
Finance Committee Report		<ul style="list-style-type: none"> • Finances are slightly ahead of projections due to the extra students. Projections were based on 791 students and the actual count is 806. • Expenses have been tightly controlled • Student costs are under budget • Police Detail has been expensive, underestimated need: ED is in the process of hiring a crossing guard. • Attrition rates have improved 	
Governance Committee Report		<p>The BOT Governance Committee has an AMSA email address: Bot.governance@amsacs.org</p>	<p>Action: Governance Committee update next meeting</p>
Facilities Committee Report		<ul style="list-style-type: none"> • Closer to Occupancy Permit; 2 weeks to a month. • City of Marlborough gave the OK to operate while waiting for the occupancy permit • Safety bar is on order for room 613 • Climate control issues solved with local units • Rosewood paid for all the improvements made to the grounds • 	
Development Team/Foundation Report		<ul style="list-style-type: none"> • What is the Foundation? Team gave a brief explanation of the nature of the Foundation. • Parent was allowed to make a comment regarding the financial relationship between the Foundation and PAG. The Chair responded that the school has been audited every year and all recommendations have been addressed. 	<p>Action: Development Team's Plan- How to explain to the community "What is the Foundation?"</p>

		<ul style="list-style-type: none"> • Foundation would like the BOT to host “Partners in Recognition” • October 5 next Foundation Meeting 	
New Board Members		<ul style="list-style-type: none"> • Tom Miller will not become a BOT member, rather he will serve as a member of the Foundation and work on the Education Committee • What is the purpose of an Advisory Board and does the BOT need one? • The Board will decide where to utilize Tom’s talents at the next meeting. 	
Miscellaneous		<ul style="list-style-type: none"> • AMSA needs to verify that the MCAS has indeed made these huge improvements • AMSA must Focus on Fundraising 	
Adjourn		Roger Jarrett moves to adjourn, Anton Teodorescu seconds, All in favor, motion carried	Next Meeting: October 22, 2009 at 6:30 PM

OPEN ACTION ITEMS

Final List for completed action items for school year 2008-2009

<u>Action item</u>	<u>Owner</u>	<u>Date Assigned</u>	<u>Date due</u>	<u>Date accomplished</u>
Task force to coordinate efforts on bus issue	Ledoux, McGann, Haugland, Teodorescu	7-14-09		continuing
AlertNow sent to Marlborough parents re: buses	McGann	7-14-09	7-17-09	7-17-09
Letter to Mayor Nancy Stevens re: buses	McGann	7-14-09	7-15-09	7-15-09
Reason for low Family Survey response	McGann	7-14-09		continuing
By-Laws to be posted on AMSA website	McGann	7-14-09	9-01-09	8-15-09
Foundation Org Chart	McGann	7-14-09		8-18-09
“What is AMSA, and why should you care?”	Haugland	7-14-09		continuing
MCAS Analysis	McGann	8-18-09	9-22-09	9-22-09
Set up AMSA email address for Gov Committee	Haugland	8-18-09		9-22-09
Submit letter “What is the foundation?”	McGann	8-18-09	9-22-09	9-22-09
Submit curriculum details to Board	Charny	8-18-09	8-28-09	continuing
Respond to complaint	McGann	8-18-09	8-24-09	8-24-09